

PUBLIC MEETING AGENDA

Tempe Historical Museum Advisory Board December 5, 2013, 2 p.m. Tempe History Museum Board Room 809 E. Southern Avenue, Tempe, AZ 85282

SPECIAL MEETING

- 1. Call to Order
- **2. Introduction:** *Aaron Peterson, Facilitator* Developing an Institutional Plan
- 3. Behind-the-Scenes Tour: Museum Staff
 - Collections
 - Exhibits
 - Historical Research
 - Education
- **4. Brainstorming:** *Aaron Peterson, Facilitator* Discussion: who are the museum's stakeholders?
- **5. SWOT Analysis:** *Aaron Peterson, Facilitator* Discussion: assessing current performance
 - Strengths
 - Weaknesses
 - Opportunities
 - Threats
- **6. Wrap-Up and Closing:** *Amy Douglass, Museum Manager*
 - Homework: assignments to staff and committees
 - Next meeting's focus: report back

According to the Arizona Open Meeting Law, the Tempe Historical Museum Advisory Board may only discuss matters listed on the agenda. The City of Tempe endeavors to make all public meetings accessible to persons with disabilities. With 72 hours advance notice, special assistance is available at public meetings for sight and/or hearing-impaired persons. Please call 480-350-5100 (voice) or 480-350-2704 (TDY) to request an accommodation to participate in a public meeting.